

Appendix II

Sample Description of Tasks

Outline Volunteer Description of Tasks

This outline description of task accompanies Set 3, InfoSheet 3.2, Volunteer Tasks, Roles and Responsibilities.

Volunteer Title:

Major objective of role:

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Volunteer Responsibilities:

Training: To receive induction training

To participate in support/information meetings and one-to-one supervision meetings

To attend relevant training courses/workshops

Add any other training of relevance.

Supervision: Direct supervision provided by the Volunteers' Manager or Co-ordinator or designated supervisor

Benefits:
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